



Eagle Lake Property Owners Association

CONSTITUTION & BYLAWS
of the
EAGLE (Chilson) LAKE PROPERTY OWNER'S ASSOCIATION

Organized September 13th, 1907 at Eagle Lake, New York
(This Constitution & Bylaws was unanimously adopted on August 21st, 1908)

Updated July 29th, 1992

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CONSTITUTION & BYLAWS
of the
EAGLE (Chilson) LAKE PROPERTY OWNER'S ASSOCIATION

-CONSTITUTION-

We, as property owners on Eagle Lake, Essex County, New York, desire hereby to organize ourselves, our associates and successors into an Association for the purposes and objects set forth as follows-

- 1st---For the protection of the mutual interests and property of the members.
- 2nd---For the re-stocking of Eagle Lake from hatcheries.
- 3rd---For the regulation and control of a uniform water-level in Eagle Lake.
- 4th---For the prevention of the pollution of the water in Eagle Lake.
- 5th---For the protection of spawning beds in Eagle Lake.
- 6th---For the maintenance of a wire fish-way dam at the outlet of Eagle Lake and the control of same to prevent the migration of fish in the spring-time.
- 7th---And for such other objects and purposes as may from time to time be determined upon by the members of the Association for protecting the mutual interests and property of the members, and we do hereby adopt the following Bylaws and adopt as the name for this Association the "Eagle (Chilson) Lake Property Owners' Association".

-BYLAWS-

ARTICLE I - (Membership)

Section 1. Any person who may be the owner of either improved or unimproved land which borders or fronts on Eagle Lake or who owns land directly adjacent or contiguous to any land bordering or fronting on Eagle Lake and who shall be elected in a manner prescribed in these Bylaws and agree to these Bylaws and pay the requisite fees, dues or assessments as prescribed in these Bylaws, shall be known as a member of this Association.

ARTICLE II - (Fiscal Year of the Association)

Section 1. The fiscal year of this Association shall commence on July 1st and end on June 30th of each year. The annual meeting to be held during month of July.

ARTICLE III - (Election of Officers)

Section 1. The election of officers shall be held at the annual meeting of the Association.

Section 2. All elections shall be held by secret ballot except when there is no contest, at which time a Voice **Vote** is acceptable.

Section 3. The following officers shall be annually elected, namely, one President, one Vice President, one Secretary, and one Treasurer. The President shall be an ex-officio member of all committees.

ARTICLE IV - (Duties of Officers)

Section 1. When present, the President shall preside at all meetings, the President shall be an ex-officio member of all committees.

Duties of President The President may require any motion to be reduced to writing before taking a vote thereon and the President shall state every motion, ammendment or substitute before submitting either to a vote of the members. Except for the Nominating Committee, The President shall appoint annually from among the members, all committees, the members of which are not elected, and shall have the appointive power of any and all committees that may be necessary. The President, at the annual meeting, shall ask for three volunteers to staff the Nominating Committee. The President shall exercise a general supervision over the affairs and business of the Association and preserve order during the meetings. At the annual meeting the President shall make a brief report or deliver an address on the progress, results attained, and future prospects of the Association. All warrants authorized to be drawn on the Depository shall be signed by the President together with the Treasurer and the President shall call meetings as set forth in ARTICLE VIII Sections 1 & 2.

*electd
deposy
committee
Chairman of
committee
pick
committee*

Section 2. In the absence of the President, the Vice President shall act as President and while so acting shall be vested with the authority conferred upon the President.

Section 3. The Secretary shall conduct and have charge of the correspondence of the Association and shall preserve all the original letters received by the Secretary and keep memoranda or copies of all letters written by themselves. The Secretary shall keep a true and faithful copy or record, in a book provided for that purpose, of all the proceedings of the meetings of the Association, including the reports of committees & officers, and shall file and preserve these reports in suitable order. The Secretary shall as far as possible, state in the minutes of the meetings, the names of the members present. The Secretary shall be allowed such reasonable compensation for their services as may be fixed by a majority vote of the members, which shall be paid quarterly on a warrant countersigned by the President.

Section 4. The Treasurer shall receive and receipt for fees, dues, assessments and other moneys accruing to the Association and shall deposit same as directed in the Bylaws. The Treasurer shall issue the calls of all the meetings of the Association and notify the officers, members and committees of their

election or appointment. The Treasurer shall receive and receipt Association shall notify the President when no funds are in the Treasury or Depository to the credit of the Association and no warrant shall be drawn on either the Treasury or Depository unless there is money on deposit sufficient to pay out. The Treasurer shall be the custodian of the Association's books, records, documents, papers, seals, funds, etc., etc.. The Treasurer shall solicit the members to pay their dues, fees, assessments, and report to the meeting of the Association the names of the delinquent members. The Treasurer shall be allowed such reasonable compensation for their services as may be fixed by a majority vote of the members, which shall be paid quarterly on a warrant countersigned by the President. The Treasurer shall, before entering upon the duties of this office, execute unto the Association a bond in the penal sum of two hundred & fifty dollars (\$250.00) with one or more solvent sureties conditioned for the true and faithful performance of all their duties as Treasurer, which bond shall be subject to the approval of the Advisory Committee. All sums in their hands as treasurer, in excess of two hundred dollars (\$200.00) they shall deposit in the Association's Depository as hereinafter named and such deposit shall operate as a release pro tanto from liability on their bond. The Treasurer shall report, at the annual meeting, the state of his account, a classified statement of all receipts and a detailed list of all expenditures and disbursements incurred during the year. The Treasurer shall keep all receipts and vouchers on file and draw no checks on the Depository unless the warrants are authorized to be drawn, by the Association or President. The Treasurer shall perform such other duties as the Association may from time to time require by resolution. At the expiration of their term of office or at any time, upon the request of the President, all moneys, funds, accounts, books, records, documents, papers, vouchers, etc., that may be in their possession, they shall deliver to their successor or upon demand, to the Association.

Section 5. The ^{Albany Savings} ~~Ticonderoga~~ National Bank of ^{Ticonderoga} ~~Ticonderoga~~, New York is hereby designated and named as the Depository of this Association. Depository Said Depository shall receive from the Treasurer any money offered by the Treasurer and furnished deposit book and statement therein of each deposit. The Depository shall pay out of said deposits only warrants or checks drawn on it when signed by the President and counter-signed by the Treasurer.

Section 6. All officers shall hold over in office until their successors Term of have been chosen and qualified. Office

ARTICLE V - (Committees & their Duties)

There are to be seven (7) standing Committees. These Committees are the Advisory, Membership, Nominating, Water Level, Fish Stocking, Education, and Weed & Pollution Control Committees. The members of each Committee shall be elected as set forth in ARTICLE IV Section 1. A majority present at a meeting shall constitute a quorum.

Section 1. The Advisory Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Advisory Committee
- The examination of all books, securities and at such times as the President may direct, upon which examination they shall submit their report.
 - Upon direction by the President they shall make such other investigations and reports as may be prescribed by the President.

Section 2. The Membership Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Membership Committee
- Soliciting of new members.
 - Maintain an up-to-date membership listing with each member's Winter and Summer addresses.
 - Maintain an accurate account of each members dues payment status.

Section 3. The Nominating Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Nominating Committee
- To select candidates for the various offices and present them to the membership for their consideration at the Association's Annual Meeting. All candidates must be eligible to hold office in accordance with ARTICLE I Section 1.

Section 4. The Water Level Committee shall consist of at least three (3) members. This Committee is responsible for:

- Water Level Committee
- Maintaining the lake level between plus 1 and minus 2 on guage located on the bridge.
 - Take appropriate steps to lower the lake level to minus on the guage in late Fall to minimize damage to docks and boathouses from ice buildup.
 - Apply for the necessary permits from the Department of Environmental Conservation when beaver activity impacts the acceptable lake level.

Section 5. The Fish Stocking Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Fish Stocking Committee
- Reporting the levels of stocking by fish species via the Crown Point Hatchery and Region 5 of the Department of Environmental Conservation at the Association's Annual Meeting.
 - Conduct surveys from time to time from among Association members, to determine the species and size (length) of trout being taken.
 - Should survey data indicate low take levels of Rainbow Trout, investigate possible fish passage over spillway during early Spring.

Section 6. The Education Committee shall consist of at least three (3) members. Duties of this Committee shall be:

- Education Committee
- Work closely with the Weed & Pollution Control Committee to educate Association members and lake users on lake problems and solutions.
 - Gather information on any potential lake problems and communicate this information to the Association membership.
 - Promote boater safety.

Section 7. The Weed & Pollution Control Committee shall consist of at least five (5) members. Duties of this Committee shall be:

- Weed & Pollution Control Committee
- To develop plans and techniques to monitor the lake for water quality, and report findings.
 - To detect sources of pollution, identify causes and recommend action plan.
 - Establish methods to detect and monitor the growth of non-native weeds. Explore various options to control and/or eradicate these non-native weeds when they become hazardous or undesirable, and recommend a course of action.
 - Work closely with the Education Committee to report problems to the Association membership.

Section 8. Members of the various Committees shall elect in their Officers chairperson and any other officers they may deem necessary and of the President of this Association shall be an ex-officio member Committees of all Committees.

Section 9. No committee shall incur any expense unless authorized by the Incurred President or Association and all Committees shall operate under Committee the direction of the President. All Committees shall hold over Expenses in office until their successors have been chosen and qualified.

ARTICLE VI - (Order of Business)

- Section 1. 1st - Enrolling names of officers & members present.
2nd - Reading minutes of the previous meeting.
3rd - Communications.
4th - Reports of Officers.
5th - Reports of Committees.
6th - Resolutions.
7th - Proposals & balloting for new members.
8th - Payment of dues & bills allowed.
9th - Election of Officers & Committees.
10th- Unfinished business.
11th- New business.
12th- Good & welfare of the Association.

ARTICLE VII - (Rules of Order)

Section 1. All reports of Committees & Officers shall be submitted in Committee writing and spread upon the minutes.
& Officer Reports

Section 2. The meetings of the Association shall be conducted in accordance with "Robert's Rules of Order" and all construction of Governing terms shall be construed and recognized as defined in Webster's Meetings Unabridged Dictionary.

ARTICLE VIII - (Meetings)

Section 1. The annual meeting of the Association shall be held at ~~Usale~~ Annual ~~late~~ in the month of July of each year, on that day when most Meeting of the property-owners are liable to be present. At this & Officer meeting the annual election of Officers & Committees shall be Elections held.

Section 2. Special meetings shall be called by the Secretary whenever requested by the President or at the request of any five (5) Special Meetings members of the Association and whenever a special meeting is called, notice of said meeting shall be sent by mail to all the members & said meeting shall not be held within less than five (5) days from the date of said notification. At any meeting, a majority vote of the members present or represented by proxy shall decide a question, but a two-thirds (2/3) vote of the members present & represented shall be required to decide the removal from office of any officer or committeeperson.

ARTICLE IX - (Fees, Dues, & Assessments)

Section 1. The membership fee shall be Ten Dollars (\$10.00) for each new Fees membership.

Section 2. The dues of members shall be Ten Dollars (\$10.00) per year,
Dues payable annually in advance of the first day of August.

Section 3. When the lack of funds in the hands of the Treasurer require
it in order to carry out the purposes and objects for which
Assess- this Association was formed, assessments not to exceed Ten
ments Dollars (\$10.00) at any one levy per member, shall be levied on
each member by the Treasurer upon the consent of the majority of
the Advisory Committee. All assessments when levied shall be
pro-rated equally among the enrolled members of the Association
at the time the levy or assessment is called.

ARTICLE X - (Privileges, Rights & Eligibility of Members)

Section 1. Any member who is in good standing in the Association may be
Officer & eligible to office or as a Committeeperson.
Committee-
person
Eligibility

Section 2. Whenever a member ceases to be a property-owner as qualified
Cessation in ARTICLE I Section 1, he shall, ipso facto, cease to be a
of member & be no longer entitled to the privileges & rights of
Membership this Association.

ARTICLE XI - (Election of Applicants for Membership)

Section 1. No application for membership shall be considered or accepted
Membership by the Association unless the applicant can qualify under
Applica- ARTICLE I Section 1 of these Bylaws and be accompanied by the
tion prescribed membership fee and dues for the current year.
Require-
ments

ARTICLE XII - (Payment of Dues, etc.)

Section 1. Any member who shall be delinquent for any indebtedness and
Delinquent who shall fail to pay such indebtedness within one month of
Dues, notification by the Treasurer shall be, ipso facto, suspended
Suspension from all the privileges of members of the Association until
& such indebtedness shall be paid but this shall not limit the
Expulsion power of the Association to expel. No member's account for
indebtedness shall exceed five dollars (\$5.00).

ARTICLE XIII - (Suspension, Expulsion & Resignation)

Section 1. The penalty of suspension & expulsion shall not be inflicted
Suspension except upon a vote of two-thirds (2/3) of the members present
Expulsion & represented at a meeting.

Section 2. All memberships shall cease automatically with nonownership of Resigna- property in accordance with ARTICLE I Section 1.
tion

ARTICLE XIV - (Complaints & Suggestions)

Section 1. Any member desiring to make complaints or to offer suggestions Writing a to the Association shall do so by reducing the same to writing Complaint/ over his signature addressed to the Secretary of the Association Suggestion who shall then refer such communication for investigation.

ARTICLE XV - (Registry & Notices)

Section 1. All members of the Association shall have their post-office P.O. address enrolled by the Secretary and shall notify the Secretary Address of any change of address.
Registry

Section 2. Notice mailed to the address of any member as noted in the members' list of addresses shall be considered as properly Postal sent and shall be held to have been received within five (5) Notices days after having been mailed.

ARTICLE XVI - (Quorum)

Section 1. Not less than five (5) enrolled members shall constitute Quorum for a quorum for the transaction of the business of the Associa- Meeting tion.

Section 2. A quorum of Committees shall be as set forth in ARTICLE V Quorum for Sections 1 & 2.
Committees

ARTICLE XVII - (Proxy Votes)

Section 1. Any member in good standing may designate any other member in good standing, who shall present written credentials of the Proxy member he is to represent, but such credentials and proxies shall be governed by ARTICLE X and shall only be honored and recognized for the designated meeting and for that meeting only, after having been validated by the President. Such vote shall then be binding on the member delegating said credentials whether as an individual, as a firm or as a corporation.

ARTICLE XVIII - (Amendments to Bylaws)

Section 1. Any amendments, additions or alterations to these Bylaws Amendments will require a two-thirds (2/3) majority vote of the total number of members enrolled who are in good standing.

This Constitution & Bylaws was adopted by the membership at the August 29, 1992 meeting of the Eagle Lake Property Owners Association, and supercedes all previous Bylaws and Ammendments.